

# pledge form

september 29, 2018 | rideforrefuge.org

event location

walker name

team name

donor name	address	box floor apt	city	prov	postal	email	amount
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

**address** 260-659 King St. E.  
 Kitchener, ON, Canada, N2G 2M4  
**charitable #** 819882655 RR0001  
**email** info@rideforrefuge.org  
**toll free** 1.877.743.3413

**blueseas**  
 PHILANTHROPY  
 blueseaphilanthropy.org

**total on page**  
 this page is #

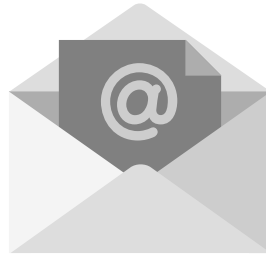
- please print clearly!**
- donor's **full address (with postal code)** required to issue tax receipts
  - only donations of **\$20 or more** will be receipted
  - cheques payable to **ride for refuge**, team/participant on memo line

# how to use this form



## don't mail cash.

Never send cash through the mail! You can mail a personal cheque, or enter the pledge online and pay using your credit card (and keep the cash amount).



## email is important.

Ask your donors for their email addresses, and we'll send them an e-receipt.

(This saves the RIDE thousands in administrative costs. Don't worry, we'll never email them anything other than their receipt.)



## receipts = \$20+ & full address.

Only donations of \$20 or more will be receipted, and we can only issue receipts where the donor's full address (including postal code) is provided.

## RIDE Day Todo

1. Print your **WAIVER** form and sign it (or have your parent/guardian sign).
2. Print the **MY RESULTS** form under the 'Download Forms' section of Fundhub.
3. Gather your **CASH + CHEQUES** - make sure they match the total you recorded on your pledge form.
4. **CHECK** all of your cheque donations to ensure they are:
  - a. payable to *Ride for Refuge*
  - b. current-dated (or earlier), and
  - c. signed.
5. **HIGHLIGHT** any donation that remains uncollected on your pledge form.
6. **PACK UP** everything (pledge form, waiver, my results form, cash, cheques) and hand it all in at your RIDE location. (Tip: use ziplock bags for loose coins.)

## Post-Event Cash/Cheques

1. **GATHER** together all cash and cheque donations you received. Make sure the amount of cash/cheques you have *matches* what you recorded on your pledge form.
2. **PAY** your cash pledges online with credit card/paypal. (See instructions online on our *Post-Event Help* page.) If you can't pay online, you may issue a personal cheque to cover the amounts and mail them to us; keep the cash.
3. **CHECK** all of your cheque donations to ensure they are:
  - a. payable to *Ride for Refuge*
  - b. current-dated (or earlier), and
  - c. signed.
4. **HIGHLIGHT** any donation that remains uncollected on your pledge form.
5. **MAIL** any cheques (NOT CASH) with your completed pledge form and/or My Results Form, to:

**Ride for Refuge** c/o Blue Sea Philanthropy  
260-659 King St. E., Kitchener, ON, Canada, N2G 2M4