

# pledge form

october 5, 2019 / rideforrefuge.org

event location

participant name

team name

donor name	address	city	prov	postal	email	amount
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**blueseas**  
FOUNDATION  
blueseasfoundation.org

**address** 260-659 King St. E.  
Kitchener, ON, Canada, N2G 2M4  
**charitable #** 819882655 RR0001  
**email** info@rideforrefuge.org  
**toll free** 1.877.743.3413

### please print clearly!

- donor's **full address (with postal code)** required for tax receipts
- only donations of **\$20 or more** will be receipted
- payable to **ride for refuge** with team/participant on memo line

**total on page**

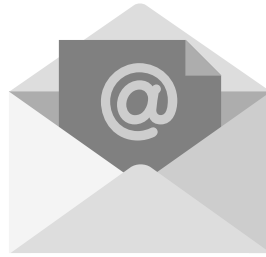
**this page is #**

# how to use this form



## don't mail cash.

Never send cash through the mail! You can mail a personal cheque, or enter the pledge online and pay using your credit card (and keep the cash amount).



## email is important.

Make sure you get your donor's email address (if they have one). Email addresses are used exclusively to send tax receipts, and help RIDE do the most with its time and resources.



## receipts = \$20+ & full address.

Only donations of \$20 or more will be receipted, and we can only issue receipts where the donor's full address (including postal code) is provided.

## ride day todo

1. Print your **WAIVER** form and sign it (or have your parent/guardian sign).
2. Print the **MY RESULTS** form under the 'Download Forms' section of Fundhub.
3. Gather your **CASH + CHEQUES** - make sure they match the total you recorded on your pledge form.
4. **CHECK** all of your cheque donations to ensure they are:
  - a. payable to *Ride for Refuge*
  - b. current-dated (or earlier), and
  - c. signed.
5. **HIGHLIGHT** any donation that remains uncollected on your pledge form.
6. **PACK UP** everything (pledge form, waiver, my results form, cash, cheques) and hand it all in at your RIDE location. (Tip: use ziplock bags for loose coins.)

## post-event cash/cheques

1. **GATHER** together all cash and cheque donations you received. Make sure the amount of cash/cheques you have *matches* what you recorded on your pledge form.
2. **PAY** your cash pledges online with credit card/paypal. (See instructions online on our *Post-Event Help* page.) If you can't pay online, you may issue a personal cheque to cover the amounts and mail them to us; keep the cash.
3. **CHECK** all of your cheque donations to ensure they are:
  - a. payable to *Ride for Refuge*
  - b. current-dated (or earlier), and
  - c. signed.
4. **HIGHLIGHT** any donation that remains uncollected on your pledge form.
5. **MAIL** any cheques (NOT CASH) with your completed pledge form and/or My Results Form, to:

**Ride for Refuge** c/o Blue Sea Foundation  
260-659 King St. E., Kitchener, ON, Canada, N2G 2M4